

Minutes for MCSPAC 7-26-10 3:30p.m. – 5:00p.m.

Present: Helen Harrill, LaKeisha Roberts, Tony Beatty, Ronnie Devine, Betty Johnson
The meeting began with a review of the minutes from the May 20, 2010 meeting.
Minutes were approved.

A reminder went out for everyone to get their agency info to Tony for the “boiler plate” grant that he and Sharon Kugelmass have been working on. Please include a description of your respective agencies and resumes of key personnel.

A rough draft of the recruitment letter was reviewed and suggestions/revisions were discussed. Betty will make the revisions and bring the updated letter to the next meeting for continued review.

The group discussed our participation/representation in upcoming prevention activities ex. SA Recovery Month, SA Awareness Month, Alcohol Awareness Month, SAAM, etc. The decision was made that at the SAAM breakfast being held on Oct. 1, 2010, MCSPAC will have a table/display with prevention related materials to represent prevention efforts. Betty will contact NIDA, etc. for possible resources and information to have on display. A suggestion was made to make a button that the MCSPAC members can wear at the breakfast. The suggested catch phrase is “Ask me about MCSPAC”. Betty will work on logo ideas using rainbow colors and Helen and LaKeisha will locate their button maker.

The final task for the meeting was to review the objectives of the Strategic Plan. (The goal being to review the document each quarter to see if we are on track).
All objectives were not completed. Helen and LaKeisha volunteered to work on objectives four and five for the next meeting.

Previous assignments for the objectives were as follows:

- Objective 1: Helen, Tony (second page)
- Objective 2: Sarah
- Objective 3: LaKeisha
- Objective 4: Steve
- Objective 5: open
- Objective 6: Susan
- Objective 7: Betty

Agenda for next meeting:

Continue review of draft letter for future recruitment
Continue to plan for the display at the SAAM breakfast Oct. 1, 2010
Continue the review of objectives of the strategic plan and determine the next steps for MCSPAC for the 10-11 fiscal year.

On behalf of SAPS we would to offer a “call in number” to those who cannot be at the meeting on Monday but could join us by phone. If you would like to, the conference call # is 218 339-2500 and the participant access code is 136957#.

Meeting dates for 2010 held at 3:30PM at SAPS:

July 26, 2010
August 23, 2010
September 27, 2010
October 25, 2010
November 22, 2010
December 27, 2010
January 24, 2011
February 28, 2011
March 28, 2011
April 25, 2011
May 23, 2011
June 27, 2011

Respectfully submitted,

Betty Johnson